

Today's Date \_\_\_\_\_

This is a request for a newly issued copy of a baptism certificate for me (or my minor child) who was baptized at the **St. Richard's Catholic Church in Richfield, Minnesota.**

\_\_\_\_\_  
Full Name of Baptized Person

\_\_\_\_\_  
Name at time of baptism, if  
different than current name

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Date of Baptism (if known, or approximate)

\_\_\_\_\_  
Father's Full Name

\_\_\_\_\_  
Mother's Full Name, including ***Maiden Name***

Please send this documentation to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed,

\_\_\_\_\_  
Baptized Person or Parent (if under 18)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Best phone number, should St. Richard's staff need to reach me.

\_\_\_\_\_  
Email address of person making the request.

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Return this form to Fr. Mark Pavlik's attention at St. Richard's Catholic Church in one of the following ways:

- U.S. postal service: 7540 Penn Ave S, Richfield, MN 55423
- Scanning and emailing it to: [mpavlik@strichards.com](mailto:mpavlik@strichards.com)

St. Richard's Parish Office: 612-869-2426